



## COMMERCIAL FISHERIES RESEARCH FOUNDATION

P.O. Box 278, Saunderstown, RI 02874  
Phone: (401) 515-4892 | Fax: (401) 515-3537  
[www.cfrfoundation.org](http://www.cfrfoundation.org)

### **Commercial Fisheries Research Foundation Job Opening**

**Background:** The Commercial Fisheries Research Foundation (CFRF) is a non-profit, private foundation dedicated to conducting research and education that assists in the achievement of sustainable fisheries through the generation and communication of better biological and environmental data and effective technologies. The CFRF's work is for the benefit of individuals and businesses dependent on commercial fishing, consumers of seafood, and the public good. For more information about the CFRF, please visit [www.cfrfoundation.org](http://www.cfrfoundation.org).

**Position:** Part-Time Research Associate

**Overview of Position:** Part-time position encompassing tasks that assist the Executive Director in implementing CFRF research projects, including implementations of industry-based data collection programs, management of project databases, outreach activities, and general project administration.

**Timeframe and Compensation:** The position will last for six months, beginning on June 1, 2017. The research associate will maintain an average of 20 hours of work/week and will receive compensation at a rate of \$30/hour. There may be an opportunity to extend this position, depending on funding availability and research associate performance.

**Scope of Work:** A research associate, as an independent contractor, will work on a part-time basis (20 hours/week average) for the CFRF assisting the Executive Director with the implementation of existing projects, development of new projects, and general Foundation administration. Specific duties include the following:

- Assistance with implementation of industry-based data collection programs focused on lobster, Jonah crab, black sea bass, quahog, and coastal oceanography.
- Communication with and support of captains and crew members participating in research fleets.
- Organization, review, and analysis of project data.
- Management of project databases (SQL format).
- Generation of data reports for participant fishermen, project partners, and regional data repositories.
- Assistance with outreach, including: website updates, newsletter composition, port visits, and press releases.
- Assistance with reporting on project progress and results to supporting agencies/foundations.
- Participation in project meetings, including note taking and summary development.
- Participation in staff meetings related to the projects being worked on.
- Assistance with local seafood marketing initiatives.
- Assistance with the development of new projects, including proposal writing.

**Location:** The Research Associate will work from the CFRF office located in the Commercial Fisheries Center of Rhode Island building on the East Farm Campus of the University of Rhode Island (Kingston, RI)

as well as from his or her home office. The Research Associate will be expected to maintain two days per week in the CFRF office, with remaining work conducted from his or her home office.

Qualifications:

- Bachelor's Degree required. Master's Degree in fisheries science or related field and experience with collaborative fisheries research preferred.
- Demonstrated knowledge and understanding of New England fisheries required.
- Demonstrated excellence in oral and written communication required. Experience writing research proposals and technical reports preferred.
- Proficiency in data summarization and analysis required. Proficiency with Excel required. Proficiency with R or other statistical packages preferred.
- Demonstrated excellence in organization required. Experience with digital data sharing techniques, such as Dropbox and Google Drive preferred.
- Experience with database management required. Proficiency with SQL databases preferred.
- Experience using Android tablets, fish measuring boards, calipers, and conductivity, temperature, and depth instruments (CTD) preferred.
- Experience working with the commercial fishing industry preferred.
- Interest in the collaborative approach to fisheries research required.
- Residence in Rhode Island preferred.

To Apply: Email a cover letter, CV, and contact information for three professional references to [amalek@cfrfoundation.org](mailto:amalek@cfrfoundation.org) by May 8, 2017.

Questions: Contact Anna Malek Mercer at [amalek@cfrfoundation.org](mailto:amalek@cfrfoundation.org) or 401-515-4662.